

Register of Members' Interest forms (or agree a date for completion within 28 days).

All councillors signed their Pecuniary interests.

6. Code of Conduct – For Councillors to receive and sign copies of the Code of Conduct.

All councillors signed the Code of Conduct

7. Election of Vice-Chair

Nominations: Cllr Baker

Proposal: That Cllr Baker be elected to Vice Chair

Proposed: Cllr Roberts

Seconded: Cllr Lucas

Unanimous

8. To receive the Vice-Chair's Declaration of Acceptance of Office

Cllr Baker signed the Declaration of acceptance of office as Vice Chair which was witnessed by the Clerk.

9. Re-adoption of Standing Orders and Financial Regulations

Proposed: BPC re-adopt the Standing Orders and Financial Regulations and the inclusion of a sustainability policy.

Proposed: Cllr Lucas

Seconded: Cllr Baker

Unanimous

Resolved: BPC re-adopt the Standing Orders and Financial Regulations

10. Confirmation of Committees and membership Confirmation of Working Groups and membership

Cllr Lucas to forward document to the clerk

11. Confirmation of Working Groups and membership Confirmation of Representation on outside bodies

Cllr Lucas to forward document to the clerk

12. Confirmation of Representation on outside bodies

Cllr Lucas to forward document to the clerk

13. Apologies : to receive apologies and approve reasons for absence

RESOLVED: Cllr Cooper, Councillors also noted the apology from District Cllr Josh Payne and County Cllr Redford (arrived later in the meeting)

14. Public participation

Complaints from residents about smells in the village. These could be from either the Gateway or Landfill site. Agree to contact both sites, and then monitor the situation

15. Declarations of Interest

15.1 Councillors are reminded of the need to update their Register of Interest

All councillors have completed except for Cllr Cooper

15.2 To declare any personal interests or prejudicial interests in items on the Agenda and their nature

None

15.3 To receive, consider and approve any requests for dispensation relating to Agenda items

Not required

Signed.....

16. Minutes of previous meeting

The minutes for the meeting on 7th March and 11th April had not been circulated so deferred till June meeting.

17. Progress reports/information

17.1 Update on flooding at Sweet Briars

No change, still on WCC list

17.2 A445 street light update

Resident will undertake a survey on A445 and report back to BPC.

17.3 Village Green update

WDC has no mow May policy, so they will not cut. Heritage will cut at £40 per additional cut.

Consider BPC purchasing mower and strimmer, for Groundsman to undertake this task

17.4 Green Shoots update

Awaiting report from R Powell, clerk to make contact.

17.5 Skills audit update

Cllr Baker will resend to all councillors.

17.6 Village defibrillators update

All monthly checks completed successfully. New pads maybe required in the summer.

17.7 Climate emergency plan update

This is to be replaced by the Sustainability Policy.

Cllr Lucas requested an update on the Footbridge, and this topic to be included on future agendas. Cllr Roberts reported that the working group had visited the proposed site. A meeting to be arrange with Segru. Cllr Roberts to circulate a fuller report.

18. Planning applications and other statutory and non-statutory consultations: to consider/decide responses to

18.1 To receive and comment on any other applications received_

W/23/0443 | Erection of replacement dwelling. | Warren Bungalow, Ryton Road, Bubbenhall, Coventry, CV8 3BG

A discussion took place concerning the plans for the replacement bungalow. It was agreed that there were no material planning considerations that needed comment. It was agreed to neither support nor object to it on planning grounds.

RESOLVED Cllr Lucas proposed that BPC objects to the planning application and a response letter be drafted, seconded Cllr Shattock. Unanimous.

18.2 to receive information on planning decisions and decide any actions as appropriate.

A discussion took place about registering an interest in speaking at the planning committee meeting when the Pit Hill development is being tabled. Graham Leech needs to be advised of intent.

Cllr Roberts asked that SWLP update be included

Signed.....

19. Finance

- 19.1 To confirm submission to PKF Littlejohn for extension for AGAR
Councillors supported the extension, until the previous clerk has been contacted.
- 19.2 To approve updated Parish Council Asset Register as at 31.03.2023
Councillors took away to consider any changes and advise the clerk.
- 19.3 To approve accounts.

Cash movements from 12/04/2023 to 16/05/2023

Transaction Date	Transaction Description		Debit Amount	Credit Amount	Balance
07/03/2023	Opening Balance				£ 47,635.32
13/04/2023	OPENSPACESSO-2EKQ2	Subscription	45		£ 47,590.32
14/04/2023	OPEN SPACES	Subscription duplicate climbing wall	45		£ 47,545.32
14/04/2023	HIGHLINE ADVENTURE	coronation	751.5		£ 46,241.90
14/04/2023	PKF LITTLEJOHN LLP	audit	48		£ 46,193.90
14/04/2023	WARWICK DISTRICT	bins	124		£ 47,421.32
20/04/2023	RAY SANDERS LTD	Coronation mugs	427.92		£ 46,993.40
24/04/2023	Deposit	Bench Donation		300	£ 46,493.90
26/04/2023	NATURE SIGN DESIGN	new sign	1284		£ 45,209.90
27/04/2023	TRACIE BALL	salary	472.75		£ 44,737.15
27/04/2023	CHRIS GODDARD	salary	80.02		£ 44,657.13
28/04/2023	WDC CREDITORS	Precept		9000	£ 53,657.13
02/05/2023	E.ON NEXT A-F50A5EC6-001	street lights ?	177.57		£ 53,479.56
					£ 53,479.56
	Balance as at 11/04/23				£53,479.56
	<u>Reserves & ring fenced monies</u>				
	Election costs		£3,000.00		
	Playing field development		£20,000.00		
	Green shoots project grant		£2,600.00		
	Street lighting		£5,000.00		
	Donation - Simon Bell		£1,050.00	Has been	spent
	Free reserves (50% of Precept		£9,000.00		
	First Responders		£8,709.19		
			<u>£49,359.19</u>		

Payments to be authorised

None

RESOLVED Cllr Roberts proposed that the accounts as presented be approved, seconded Cllr Baker.
Unanimous

Signed.....

20. Highways and Footpaths: to consider/decide matters relating to Highways and Footpaths in the parish.

Cllr Roberts raised the issue of the flowing water down Pit Hill and this needs to be investigated.

Cllr Baker raised concerns over overgrown hedgerow between Tantara Lodge and Cloud Bridge. Report to Tony Cox who will escalate to WDC.

21. Information items: to consider and discuss items for information and comment if appropriate:

21.1 County Councillor report

- Locality officer, now known as Highways Area Surveyor - Ryan Machin
- Potholes – WCC have taken action against Utility companies.
- HS2 – A lump sum is being made available for road repairs.
- Parking meter in Leamington – new machines will accept cards, cash, and Ring App
- Bus Companies – threat that unless local subsidy is given some rural routes could be threatened. Government £2 fares subsidy extended to October.
- Delegated budget – no requests from Bubbenhall is there any projects this could help with.

21.2 District Councillor report

- AGM 17th May 2023. Decisions to confirm Council, probably will be a coalition between Greens and Labour parties.
- Next chair will be a Liberal party member.

21.3 Police Crime report from PCSO Sharon Underwood

- Local report has been received, nothing relating to Bubbenhall included.

21.4 Matters relating to the parish from Councillors and Clerk – this is an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.

- Cllr Lucas reminded councillors that BPC is responsible for the Litter Pick. The council will need review this going forward.
- The clerk advised that once the costs for the play equipment is available the insurance company will provide a revised quote.
- Cllr Shattock advised that the path between Lower End and Moat Close is getting overgrown, need to establish who is responsible for the maintenance.
- Cllr Baker asked for the playground update to be bought back onto the agenda.
- Cllr Nwachukwu advised there had been more incidents of fly tipping, but they had been cleared quickly by WDC.
- Cllr Baker asked could the benches in the play area be revamped.
- Cllr Roberts requested the brambles just inside playing field be removed.
- Cllr Nwachukwu advised road signs on A445 are being obscured. County Cllr Redford will investigate

22. Confidential matters: to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

No confidential matter to discuss.

23. Date of next meeting 20th June 2023. at 7.30pm at Bubbenhall Village. Meeting closed 21:33pm
The Chain of Office was handed over to Cllr Roberts

Signed..... (chair)

Date

Signed.....